



## EDUCATION AND TRAINING

Write the highest grade or year completed in school: 1   2   3   4   5   6   7   8   9   10   11   12	Did you graduate from high school? Yes ___ No ___	If yes, name and location of high school: _____ _____			
Have you passed a high school equivalency or G.E.D. test: YES _____ NO _____ NOT APPLICABLE _____					
Training beyond high school (college or university, nursing, business college, military or other training you have received). Under credits earned, indicate Q for quarter hours or S for semester hours.					
NAME & LOCATION OF SCHOOL	FULL OR PART TIME	DATES ATTENDED From To	CREDITS EARNED	MAJOR/FIELD OF STUDY	TYPE OF DEGREE/DATE

## EMPLOYMENT HISTORY

Begin with present or most recent employment and work back. Account for all time during the past ten years, including periods of unemployment. IN ADDITION, LIST ANY OTHER PAID OR UNPAID WORK EXPERIENCE THAT MAY QUALIFY YOU FOR A POSITION. Attach additional pages if necessary.

Present or last employer	From (Mo./Yr.)	To (Mo./Yr.)	Duties
Address	Salary/Wage \$	Per	
Your Title	Part-time _____	Hrs. per week: _____	
Supervisor's Name, Title, Phone No.			Reasons for Leaving
Employer	From (Mo./Yr.)	To (Mo./Yr.)	Duties
Address	Salary/Wage \$	Per	
Your Title	Part-time _____	Hrs. per week _____	
Supervisor's Name, Title, Phone No.			Reasons for Leaving
Employer	From (Mo./Yr.)	To (Mo./Yr.)	Duties
Address	Salary/Wage \$	Per	
Your Title	Part-time _____	Hrs. per week _____	
Supervisor's Name, Title, Phone No.			Reasons for Leaving

**IF MORE SPACE IS NEEDED, FILL OUT A BLANK SHEET AS ABOVE AND ATTACH.**

READ CAREFULLY BEFORE SIGNING – I certify that all answers to the above questions are true and complete. I understand that falsification of this application may result in disqualification or removal from a Village position. I also understand that covered employees are compensated for overtime work in accordance with the Fair Labor Standards Act. Individuals should discuss overtime pay practices with the appointing authority prior to accepting employment with the Village. I authorize the Village to make any inquiries about and receive any information about my suitability for employment. I give permission to persons contacted to provide such information. I forever waive, release and covenant not to sue any person or organization for any result of providing, obtaining or acting upon such information. I understand that such information is sought with confidentiality, and I will not request copies of such information. A copy of this authorization shall be effective as the original.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_